

**OHIO DISTRICT
KEY CLUB
CONTEST AND AWARD
INFORMATION
2019**



OHIO DISTRICT KEY CLUB CONTEST AND AWARDS Information 2019

THE FOLLOWING IS A LIST OF CONTESTS AND AWARDS INCLUDED IN THIS BOOKLET

<u>CONTEST OR AWARD</u>	<u>ENTRY DATE</u>	<u>RECOGNITION</u>
TALENT CONTEST	AT CONVENTION	TROPHIES
ORATORICAL CONTEST	AT CONVENTION	TROPHIES
POSTER CONTEST (Digital & Non-Digital)	AT CONVENTION	TROPHIES
YEAR IN REVIEW (Scrapbooks)	AT CONVENTION	TROPHIES
VIDEO	AT CONVENTION	TROPHIES
K FAMILY SERVICE PROJECT	AT CONVENTION	TROPHIES
SERVICE PROJECT	AT CONVENTION	TROPHIES
SCHOLARSHIP AWARDS	February 13	\$250, \$500, & \$1,000
OUTSTANDING FACULTY ADVISOR	February 13	PLAQUE
OUTSTANDING KIWANIS ADVISOR	February 13	PLAQUE
CLUB PRESIDENT	February 13	PLAQUE
CLUB VICE PRESIDENT	February 13	PLAQUE
CLUB SECRETARY	February 13	PLAQUE
CLUB TREASURER	February 13	PLAQUE
CLUB MEMBER	February 13	PLAQUE
CLUB BULLETIN EDITOR	February 13	PLAQUE
SANDY NININGER AWARD	February 13	CERT. AND PIN
INTERCLUB AWARD	February 13	CERTIFICATE
KEY CLUB INTERNATIONAL WEEK	February 13	CERTIFICATE
K FAMILY WEEKEND	February 13	CERTIFICATE
TEACHER APPRECIATION WEEK	February 13	CERTIFICATE
KEY CLUB SPONSORSHIP AWARD	February 13	CERTIFICATE

INTERNATIONAL FORMS AND AWARDS

THESE FORMS ARE IN THE GUIDEBOOK (IF YOU DO NOT HAVE A GUIDEBOOK - CALL 1-800-KIWANIS or visit www.keyclub.org)

SINGLE SERVICE	AT CONVENTION	TROPHIES
ACHIEVEMENT REPORT	February 13	PATCH/TROPHIES
MAJOR EMPHASIS	AT CONVENTION	TROPHIES

****All reports must be postmarked by February 13 in order to be considered for an award. Achievement reports will be judged prior to convention; no reports will be accepted at Convention.**

****Achievement Reports should be mailed to Ohio District Key Club Contest, C/o Chad Gardner, 941 Chatham Ln, Suite 326, Columbus, Ohio 43221 postmarked on or before February 13, 2019.**

PREPARING FOR CONTESTS AND AWARDS

1. The hardest part of preparing for a contest is getting started. You must start preparing as soon as possible.
2. Set up committees to prepare for a contest, such as Scrapbook Committee, Single Service Committee, etc. Make sure they remain active throughout the year.
3. Each committee or individual who is competing should receive a copy of the rules and regulations for the competition. Follow the rules exactly as written. Check dates to make sure you are complying with that contest's rules.
4. Plan your calendar year to include all areas needed to qualify for any award.
5. Know deadlines ahead of time (write yourself reminders) and obtain proper signatures. Know who you should send the reports to.
6. Make it a tradition to enter contests. It will not be difficult the next time. Learn from the mistakes made in the past.
7. Do not be afraid to **TRY!** What can you lose?
8. Look back at past reports or contests that were entered and obtain ideas.
9. There is no set way to prepare for a contest. Set it up so it is adaptable to your club.
10. There is no excuse why a club should NOT participate. Take the initiative to do so.
11. Enter as many contests as possible. Think of it as a mandatory requirement.
12. As soon as you are registered at the hotel, check in at the contest booth. Turn in scrapbooks and reports on time.
13. The Key Club year is from **DISTRICT CONVENTION to DISTRICT CONVENTION.**
14. Mail all contest information and forms that are District level in nature to the following:

**The Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln, Suite 326
Columbus, Ohio 43221**

IMPORTANT NOTICE

Achievement Report: The report form is in the *Guidebook* from Key Club International. The guidebook may be downloaded at www.keyclub.org/resources/guidebook/ For the purpose of District judging, the International rules will be followed. The report should contain activities from District Convention to District Convention. **Projects that are listed more than once will only be given credit where they first appear in the report.** This report will be judged before convention and must be postmarked by February 13, 2019. Mail to the Ohio District Key Club Contests, C/O Chad Gardner, 941 Chatham Ln, Suite 326, Columbus, Ohio 43221

Single Service: The report form is in the *Guidebook* from Key Club International. For the purpose of District Judging, the International rules will be followed. The project must have taken place from District Convention to District Convention.

Major Emphasis: The report form is in the *Guidebook* from Key Club International. For the purpose of District Judging, the International rules will be followed. The project must have taken place from District Convention to District Convention. The project must relate to the Major Emphasis theme

Scrapbook: Scrapbooks should contain material from District Convention to District Convention. The first and second place scrapbooks from each category at the District Convention must be the **EXACT SCRAPBOOKS TO BE JUDGED** at the International Convention.

Participation: To participate in any contests at the District Convention, the entrant must be registered at the convention. Registration is Friday between 1:00-7:00 p.m. The contest entrant and his/her club must be in good standing with the Ohio District and Key Club International.

CONTESTS

OHIO DISTRICT CONVENTION

TALENT CONTEST

1. Each Key Club may have no more than one act entered in each talent contest group at the Ohio District Talent Contest.
2. A talent contest entry may take any form as long as it is entertaining and in good taste.
3. All participants must be official members and in good standing with their local club and Key Club International. Your club must be in good standing with Key Club International. In case of a group act, **all members** must be from the same club.
4. All acts entered in the Ohio District Talent Contest will be required to demonstrate their ability at a trial program (time and place to be announced in the convention program.) During this time, acts will be selected to appear in the District Talent Contest.
5. Selection of the acts at the trial program will be final.
6. Suitable awards will be presented to the finalist acts.
7. The time limit on each performance is six (6) minutes. Anyone exceeding this prescribed time limit will be disqualified.
8. Any materials (props, instruments, costumes, etc.) that are needed for performances must be supplied by the contestants who participate in that performance.
9. Any Key Club entertainment on the Convention Program prior to the Talent Show cannot participate as a judged act.
10. The decisions of the judges are final. No changes, alterations, or regarding will take place after the judges, Contest Chairperson, and Board Counselor of this contest have certified the results. Judging is closed to spectators.
11. Judging for this contest will be based on the following criteria and point values:

Content	20 points
Performance and entertainment value	30 points
Poise and confidence	10 points
Audience Response	20 points
12. The first and second place talent contest winners from each of the organized Key Club Districts will be eligible to compete in the International Convention Talent Contest.

TRADITIONAL SCRAPBOOK CONTEST

1. Each Key Club may enter a scrapbook containing pictures, souvenirs, examples, newspaper clippings, etc., of its activities throughout the present school year in their district competition (defined as being from district convention to district convention.)

Each scrapbook must be subdivided into the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis Projects, and Miscellaneous. Each category must be tabbed and labeled accordingly. The pages must also be numbered with a table of contents included at the beginning. Only the first and second place district winners will be eligible to compete in the International Contest.

2. Each entry is required to be submitted in a specified **scrapbook binder** to be determined by the International Office and made available for the purchase from **Kiwanis International Supplies Department and other designated vendors.**

3. Judging of the scrapbook will be based on a point system as follows:

A. <u>VISUALS</u> - Total 30 points	
Artwork and decorations	15 points
News Clippings and Photographs	15 points
B. <u>GENERAL CONTENT</u> - Total 60 points	
Miscellaneous	10 points
Service to School	20 points
Service to Community	20 points
Fundraising Projects	10 points
Assistance to Kiwanis Projects	10 points
Involvement with Major Emphasis Program	10 points

4. A sheet of paper must be affixed to the inside front cover of the scrapbook containing the following: Key Club name, city/province, district, and an itemized statement of the total expenditures and donations. If this sheet of paper is not affixed to the inside cover of the scrapbook, the judges will deduct ten points. This statement must be signed by the Key Club President and Faculty Advisor, stating that the scrapbook including photographic materials (i.e. developing paper) and other donated materials at retail cost value, do not exceed \$300.00 total. Work done by Key Clubbers such as hand lettering, art work, etc., need not be included as cost items. Failure to secure requested signatures from above people will result in disqualification. **(This sheet can be found in the guidebook.)**
5. Scrapbook should contain only materials from District Convention to District Convention.
6. Suitable prizes will be awarded to scrapbooks on the basis of format and general content.
7. The decisions of the judges are final. No changes, alterations, or regrading will take place after the judges, the Contest Chairperson, and the Board Counselor of the contest have certified the results.
8. **No audio or visual equipment will be allowed as part of the entry.**
9. Only the first and second place district winners will be eligible to compete in the International Contest.
10. When going onto International Competition, the district winner must comply with the dates specified by International in order to avoid disqualification.
11. Each entry is required to be submitted in a scrapbook binder measuring no larger than 14 inches wide and 14 inches high. The cover may be decorated

***** Make sure to attach the scrapbook form to the cover. Form can be found on Keyclub.org website under contest forms.**

NON-TRADITIONAL SCRAPBOOK CONTEST

1. A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures, souvenirs, examples, newspaper clippings, or other representations of its activities during the club administrative year (defined as being from district convention to district convention).
2. Each entry should adequately portray the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis Projects, and miscellaneous
3. Judging of entry will be on a point system as follows:
 - A. PRESENTATION - Total 70 points

Uniqueness/creativity of project presentation	30 points
Artistic Value and visual appearance	20 points
Newspaper clippings and photographs	20 points
 - B. GENERAL CONTENT - Total 60 points

Miscellaneous	10 points
Service to School	10 points
Service to Community	10 points
Fundraising Projects	10 points
Kiwanis Family interaction	10 points
Involvement with Major Emphasis Program	10 points
4. A sheet of paper must be submitted with the entry and contain the following: Key Club name, city, state/province, district, and an itemized statement of the total expenditures and donations. (This can be found in the Guidebook.) The Key Club president and faculty advisor must sign this statement stating that the entry's retail cost value (including photographic materials) does not exceed the amount of \$300. Work done by Key Club members such as hand lettering, artwork, etc. need not be included as cost items. Failure to comply with this rule will result in disqualification.
5. Entries shall be submitted at registration from 1:00 pm to 7:00 pm on Friday.
6. Suitable prizes will be awarded for entries judged best on the basis of creativity and general content.
7. The decisions of the judges are final. No changes, alterations, or regrading will take place after the judges have certified the results, the Chair of the Contest, and the Board Counselor of this contest.
8. **No audio, visual, or computer equipment will be allowed as part of the entry.** The entry must be sturdy to allow handling by judges as necessary.

***** Make sure to attach the scrapbook form to the cover. Form can be found on Keyclub.org website under contest forms.**

OHIO DISTRICT CONVENTION
ORATORICAL CONTEST

The subject for all orations is to be determined by Key Club International. The 2019 oration will be “Key Club International gives students the opportunity to improve the lives of others while building upon their own skills, traits, and values. How has Key Club’s international member base, core values, and motto impacted your life, identity, and experiences as a servant leader?”

2. The subject matter of the oration and the presentation must be original and completely developed by each orator. These factors will be considered equally in determining who is to Receive awards.
3. Each orator will be allowed a maximum of five (5) minutes for his/her presentation.
4. Each orator must be an official member in good standing with his/her local club and Key Club International.
5. Judging and awarding points will be based on the following criteria:
 - A. THE SPEECH:

Clarity of message; Projection of idea	25 points
Originality	5 points
Depth	5 points
Structure (including organization, grammar, transitions, flow, etc.)	15 points
 - B. THE DELIVERY:

Presence	15 points
Voice	15 points
Ease of presentation & intimacy with audience	15 points
Attention of audience	5 points
6. During the Convention, eliminating trials will be held (time and place to be announced in the program), and one (1) orator will be selected to appear before the entire convention.
7. The one (1) outstanding orator will receive suitable awards and recognition for his/her excellence in public speaking.
8. At the Key Club International Convention, the oratorical finalists will be expected to address the convention.
9. The decisions of the judges are final and no changes, alterations, or regrading will take place after the results have been certified by the judges, the Chairperson of the Judges, and the District Key Club Administrator.
10. The winning orator from each of the organized Key Club Districts will be eligible for the International Oratorical Contest. He/she will have been selected from outstanding club orators speaking on the same subject at the various district conventions. In case the first place winner of the district contest is unable to attend the International Convention, the second or third place district winner may be allowed to take the place of the first place district winner in the International Contest.

CLUB POSTER CONTEST (DIGITAL & NON-DIGITAL)

The Key Club International Poster Contest will be conducted according to the following rules.

1. The first and second place Key Club Poster contest winners from each of the organized Key Club Districts will be eligible to compete in the International Poster Contest.
2. The poster should be designed to recruit new members for Key Club and **should not** bear the name of any school, community, or district.
3. The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half (1/2) inch from the prescribed contest dimensions. The poster should not measure more than one-eighth (1/8) inch in thickness.
4. The following information must be submitted with each entry:
 - A. Name of the Key Club and District
 - B. Contact name and information for the artist producing the poster. The artist must be a Key Club member in good standing with his/her local club and Key Club International.
5. Posters will be judged according to the following criteria:

Originality/Creativity	50 points
Effectiveness of member recruitment	25 points
Appearance and artistic expression	25 points
6. Suitable awards will be presented to first and second places.
7. Winning entries will become the property of Key Club International and will not be returned to clubs. Key Club International reserves the right to reproduce any contest winners, providing appropriate credit to the Key Club and artist.
8. All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
9. The decision of the judges is final. No changes, alterations, or regrading will take place after the judges have certified the results, the Chair of the Contests, and Board Counselor of this contest.

***** Make sure to attach the international poster form to the back of the poster. Form can be found on Keyclub.org website under contest forms.**

Service Project Awards

- The Service Project Award is given to the Key Club, which through its unselfish efforts has produced during the year the best Service Project.
- The project shall be displayed on a display threefold board. The size of this board shall not exceed folded 36H by 24 W and unfolded 36H by 48W. Report form must be typed and attached to the display board and shall have signatures of the Key Club President and one Advisor.
- Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service hours	5 points
Service need	15 points
Project Implementation	20 points
Final results	20 points
Signatures	10 points
Overall Presentation	30 points

- Only activities, which occurred during the District's **Administrative year**, shall be included on the report. The project can only be submitted one time for judging. If a club submits the same project for Single Service or any other contest, it will automatically be disqualified.
- Judging of all entries within the district shall determine one first place winner and other levels recognition deemed appropriate.

**Ohio District Key Club International
Service Project Award**

Name of Project _____

Key Club of _____

Number of Members Participating _____

Total Service Hours _____

Brief Description of Project

Service Need

Project Implementation

Final Results

Key Club President

Faculty/Kiwanis Advisor

**** This is judged at convention and needs to be put on the front or back of a
threefold board**

K-Family Project Award

- The K-Family Project Award is given to the Key Club, which through its unselfish efforts has produced during the year the best K-Family Project.
- The project shall be displayed on a display threefold board. The size of this board shall not exceed folded 36H by 24W and unfolded 36H by 48W. Report form must be typed and attached to the display board and shall have signatures of the Key Club President and one Advisor.
- Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service hours	5 points
Service need	15 points
Project Implementation	20 points
Final results	20 points
Signatures	10 points
Overall Presentation	30 points

- Only activities, which occurred during the **April 1 to March 30**, shall be included on the report. The project can only be submitted one time for judging. If a club submits the same project for Single Service or any other contest, it will automatically be disqualified.
- Judging of all entries within the district shall determine one first place winner and other levels recognition deemed.

**Ohio District of Key Club International
K-Family Project Award**

Key Club of _____

What K-Family members did you do your project with? _____ Kiwanis _____ Builders Club
_____ Circle K _____ K Kids

Number of members participating _____ Number of Service Hours _____

Contact Person _____ E-mail Address _____

Brief Description of Project

Service Need

Project Implementation

Final Results

Key Club President

Faculty/Kiwanis Advisor

**** This is judged at convention and needs to be put on the front or back of a
threefold board**

Ohio District Key Club International Club Video Contest

The Key Club International Club **Video Contest** will be conducted according to the following rules:

1. The first and second place Club Video Contest winners from each of the organized Key club districts will be eligible to compete in the contest. In the case a district does not hold a district contest using the prescribed rules of this contest, the district may select an entry by other means and so certify by signature of the district administrator. Clubs existing within a non-district area shall submit their entries to Key Club International.
2. The video must be produced by club members only at a cost not to exceed US \$300.
3. The video should be promotional for Key Club as an organization and/or the Key Club within its respective school/community.
4. The length of the completed video segment should be no more than 60 seconds.
5. The video must be submitted on a DVD in Quicktime format containing no copyrighted music
6. The following information must be submitted with each entry: **(Form can be downloaded off the Key Club International website and must be attached to an 8.5x11 manila envelop)**
 1. Name of the Key Club and district.
 2. Contact name and information for a Key Club member responsible for the submission.
 3. Itemized listing of all costs associated with the video production, including cost of the cassette.
7. Videos will be judged according to the following criteria:

Originality	10 points
Promotion of Key Club	20 points
Clarity of message	20 points
Quality of production	
a. Sound quality	10 points
b. Picture quality	10 points
Overall impression	30 points
8. Suitable awards will be presented to first, second, and third place.
9. All entries will become property of Key Club International, and will not be returned to clubs. Key Club International reserves the right to reproduce or broadcast any contest entries.
10. All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
11. The decision of the judges is final and no changes, alterations, or regradings will take place after the judges have certified the results, the Chair of the Contests, and the Board counselor of this contest.

***** Make sure to attach the video form to the cover of a big envelope and put CD in the envelope. Form can be found on Keyclub.org website under contest forms.**

AWARDS

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Sandy Ninger Distinguished Senior Award Nomination Form
(Senior Key Club Member for service above and beyond the call of duty.)
Must be a four-year member of Key Club
Please Print

Nominee: _____

Key Club: _____

Address: _____

Grade Level: _____

Number of years involved with Key Club: _____

Phone Number: _____

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

*

*

*

*

*

Nominated by: _____

Signature: _____

____ Faculty Advisor

____ Kiwanis Advisor or

____ Kiwanis President
(check one)

Postmark Deadline February 13, 2019
Mail to: The Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln, Suite 326
Columbus, Ohio 43221

**OHIO DISTRICT CONVENTION
OUTSTANDING FACULTY ADVISOR AWARD**

The Ohio District Board will present an award to a Key Club Faculty Advisor in recognition of outstanding service to Key Club. Any Key Club in good standing may nominate its Faculty Advisor by submitting the following application and obtaining the prescribed letters of recommendations listed below.

Name of Faculty Advisor _____

Key Club _____ Division _____

President _____

Sponsoring Kiwanis Club _____ Years as advisor _____

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

- *
- *
- *
- *
- *

Nominated by: _____ Signature: _____

Postmark by **February 13, 2019**

To: Ohio Key Club Contests

President's Signature

Date

**C/O Chad Gardner
941 Chatham Ln,
Suite 326,
Columbus, Ohio
43221**

**OHIO DISTRICT CONVENTION
OUTSTANDING KIWANIS ADVISOR AWARD**

The Ohio District Board will present an award to a Key Club Kiwanis Advisor in recognition of outstanding service to Key Club. Any Key Club in good standing may nominate its Kiwanis Advisor by submitting the following application and obtaining the prescribed letters of recommendations listed below.

Name of Kiwanis Advisor _____

Key Club _____ Division _____

President _____

Sponsoring Kiwanis Club _____

Years as advisor _____

Brief Description of Project

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

- *
- *
- *
- *
- *

Nominated by: _____

Signature: _____

Postmark by **February 13, 2019**
C/O Chad Gardner 941
Chatham Ln, Suite 326
Columbus, Ohio 43221

President's Signature date

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the DISTINGUISHED CLUB PRESIDENT AWARD

Print Name of Club President _____ Key Club of _____

Zone _____ Division _____ Sponsoring Kiwanis Club _____

Faculty Advisor _____

To be eligible for this award, the Club President must meet 9 of the 13 mandatory criteria and at least 6 of the 8 additional criteria. **Number 13 under Mandatory Criteria must accompany this form.**

MANDATORY CRITERIA

Check when Completed

- | | |
|--|-------|
| 1. Hold regular Club meetings. | _____ |
| 2. Hold regular Board meetings. | _____ |
| 3. Ensure that all Club monthly reports are submitted by the 5th of the month. | _____ |
| 4. Ensure that the Club's District and International dues are paid by December 1. | _____ |
| 5. Attend an Officer Training Session. | _____ |
| 6. Ensure that the Club is in attendance at all Divisional Council Meetings held by the Lieutenant Governor. | _____ |
| 7. Involve the Club in at least one joint activity with the sponsoring Kiwanis Club. | _____ |
| 8. Hold Club elections in February or March. | _____ |
| 9. Ensure that the Annual Club Achievement Report is submitted. | _____ |
| 10. Attend the Fall Rally | _____ |
| 11. Complete at least 75 hours of service with the Club. | _____ |
| 12. Ensure that the Club submits at least one photo and a brief article to the <i>Buckeye Key</i> . | _____ |
| 13. Letter of recommendation by the Club's Faculty or Kiwanis Advisor
(Mandatory criteria. Please attach recommendation to form.) | _____ |

ADDITIONAL CRITERIA

- | | |
|---|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Ensure that the Club has a net increase in membership over the previous year. | _____ |
| 3. Ensure that Club members attended the sponsoring Kiwanis Club's meetings. | _____ |
| 4. Ensure the Club has a regular program of Interclubbing (i.e. Kiwanis Clubs, Builder's Clubs, Circle K, and other Key Clubs). | _____ |
| 5. Ensure that the Club submits an Annual Single Service Report. | _____ |
| 6. Attend the International Convention while in office. | _____ |
| 7. Attend at least four meetings of the sponsoring Kiwanis Club. | _____ |
| 8. Participate in at least four Interclubs. | _____ |

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Secretary Award

Print Name of Club Secretary _____

Key Club of _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Secretary must meet 8 of the 10 mandatory criteria and at least 4 of the 6 additional criteria.

MANDATORY CRITERIA

Check when completed

- | | |
|--|-------|
| 1. Attend an Officer Training Session | _____ |
| 2. Attend the Fall Rally | _____ |
| 3. Attend all Board meetings of the Club. | _____ |
| 4. Submit all Club monthly reports by the 5th of each month. | _____ |
| 5. Prepare written minutes of each Club and board meeting. | _____ |
| 6. Submit the Annual club Achievement Report. | _____ |
| 7. Submit the club Officer Information Sheet to the District Secretary | _____ |
| 8. Submit at least one photo and a brief description of a Club activity to the Buckeye Key. | _____ |
| 9. Complete 50 hours of service with the Club. | _____ |
| 10. Letter of recommendation by the Club Faculty or Kiwanis Advisor.
(Mandatory criteria. Please attach the letter to this form.) | _____ |

ADDITIONAL CRITERIA

- | | |
|---|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Attend all regular Club meetings. | _____ |
| 3. Attend the International Convention while in office. | _____ |
| 4. Aid in recording the service hours of each Club member. | _____ |
| 5. Attend at least two meetings of the sponsoring Kiwanis Club. | _____ |
| 6. Participate in at least two Interclubs. | _____ |

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Treasurer Award

Print Name of Club Treasurer _____

Key Club _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Treasurer must meet 5 of 6 of the mandatory criteria and at least 4 of 6 of the additional criteria.

MANDATORY CRITERIA

Check when completed

- | | |
|---|-------|
| 1. Attend an Officer Training Session. | _____ |
| 2. Attend the Fall Rally | _____ |
| 3. Attend all Board meetings of the Club. | _____ |
| 4. Submit the Club's District and International dues by December 1st. | _____ |
| 5. Prepare regular financial reports. | _____ |
| 6. Complete 50 hours of service with the Club. | _____ |

ADDITIONAL CRITERIA

- | | |
|---|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Attend the International Convention while in office. | _____ |
| 3. Attend all regular Club meetings. | _____ |
| 4. Attend at least two meetings of the sponsoring Kiwanis Club. | _____ |
| 5. Participate in at least four Interclubs. | _____ |
| 6. Follow up with Sponsoring Kiwanis Club and verify that District Dues are paid by December 1st. | _____ |

We certify that _____ has completed the criteria to receive the Distinguished Club Treasurer's Award.

Postmark by **February 13, 2019**
To: Ohio Key Club Contests
C/O Chad Gardner
941 Chatham Ln, Suite 326
Columbus, Ohio 43221

Advisor's Signature

Date

President's Signature

**OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Vice President Award**

Print Name of Club Vice President _____

Key Club of _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Vice-President must meet 5 of the 6 mandatory criteria and at least 6 of the 8 additional criteria.

MANDATORY CRITERIA

Check when completed

- | | |
|--|-------|
| 1. Attend all Board meetings of the Club. | _____ |
| 2. Ensure that the Club has a viable committee system. | _____ |
| 3. Attend an Officer Training Session. | _____ |
| 4. Be sure that the Club has at least one joint activity with the sponsoring Kiwanis Club. | _____ |
| 5. Attend the Fall Rally | _____ |
| 6. Complete 50 hours of service with the Club. | _____ |

ADDITIONAL CRITERIA

- | | |
|---|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Attend the International Convention while in office. | _____ |
| 3. Attend all regular Club meetings. | _____ |
| 4. Attend at least four meetings of the sponsoring Kiwanis Club. | _____ |
| 5. Preside at all meetings missed by the president. | _____ |
| 6. Assist the president with his/her duties whenever help is needed. | _____ |
| 7. Be sure the Club is involved in worthwhile service projects in support of the District and International Themes. | _____ |
| 8. Participate in at least four Interclubs. | _____ |

We certify that _____ has completed the criteria to receive the Distinguished Club Vice President's Award.

Postmark by **February 13, 2019**

To: Ohio Key Club Contests

C/O Chad Gardner

941 Chatham Ln, Suite 326

Columbus, Ohio 43221

_____ Date

Advisor's Signature

_____ Date

President's Signature

Date

**OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Member Award**

Please complete a different form for each Distinguished Club Member nominee.

Print Name of Club Member _____

Key Club _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Key Club Member must meet 6 of 7 of the mandatory criteria and at least 8 of the 10 additional criteria.

MANDATORY CRITERIA

1. Attend 90% or more of the regular Club meetings.
2. Complete at least 50 hours of service with the Club
3. Attend two interclubs.
4. Attend one Club Board meeting.
5. Serve on a committee or complete any extra duty to help the Club.
6. Attend the Fall Rally
7. Letter of recommendation by the Club's Faculty or Kiwanis Advisor
(**Mandatory criteria.** Please attach recommendation to this sheet.)

Check when completed

ADDITIONAL CRITERIA

1. Attend the District Convention.
2. Attend the International Convention.
3. Attend the Division Officer Training Conference.
4. Attend two Kiwanis Meetings.
5. Participate in at least 5 Club Service Projects
6. Participate in a Divisional Project.
7. Participate in the Club's Single Service Project.
8. Attend one-half of the Divisional Council Meetings.
9. Serve as a Club Committee Chair. (head of membership development committee, fundraiser committee, etc.)
10. Include an article/letter (newspaper article, congratulatory letter, etc.) showing that member has gone above and beyond the "call of duty."
(**Mandatory criteria**)

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
K-Family Weekend Participation Report Form
Please Print

Key Club: _____ Sponsoring Kiwanis Club: _____

President: _____ President: _____

Date Project was completed: _____

Total number of members involved from Builder's Club, Key Club, Circle K, and Kiwanis Club and the names of those clubs that were involved.

Builder's Club _____	Key Club _____	Circle K _____	Kiwanis _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please describe the project that was completed highlighting the particular involvement of your club.

Key Club President

Key Club Secretary

Faculty Advisor or
Sponsoring Kiwanis
President

Postmark Deadline – February 13, 2019
Mail to: The Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln,
Suite 326
Columbus, Ohio 43221

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Teacher Appreciation Week Recognition Form
Please Print

Key Club: _____ Sponsoring Kiwanis Club: _____

President: _____ President: _____

Number of Key Club Members Involved: _____

Please describe the method your club used to recognize the teachers at your school and mention the dates in which the project was held.

Key Club President

Key Club Secretary

Faculty Advisor or
Sponsoring Kiwanis Club

Postmark Deadline – February 13, 2019
Mail to: The Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln,
Suite 326
Columbus, Ohio 43221

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Application to Receive Key Club International Week Award
Please Print

School _____

Division _____ Zone _____ Sponsoring Kiwanis Club _____

President's Name _____

Advisor's Name _____

School Address _____

To receive an award for completing activities during the Key Club International Week, the Club must have completed some type of activity on five of seven days of the week. Please describe the activities on this page.

Briefly describe the activities your club completed each day of Key Club Week.

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Signature of Key Club President

Signature of Key Club Advisor

Postmark DEADLINE – February 13, 2019
Mail to: Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln,
Suite 326
Columbus, Ohio 43221

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Application for the INTERCLUB AWARD
Please Print

School _____

Division _____ Zone _____ Sponsoring Kiwanis Club _____

President's Name _____

Advisor's Name _____

School Address _____

This year the Ohio District of Key Club will present an award to those Key Clubs that were involved in at least 10 Interclubs during the Key Club year. Please list the date of each of your Interclubs and the information requested on the form below

<u>Date of Interclub</u>	<u>Clubs Attending</u>	<u>Number of Members Attending</u>
--------------------------	------------------------	------------------------------------

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Signature of Key Club President Signature of Key Club Advisor

Postmark Deadline – February 13, 2019
Mail to: Ohio District Key Club Contests
C/O Chad Gardner
941 Chatham Ln,
Suite 326
Columbus, Ohio 43221

KIWANIS INTERNATIONAL KEY CLUB SPONSORSHIP AWARDS PROGRAM

Instructions

1. Complete one form for each Key Club sponsored. Make additional copies if needed
2. The period covered is May - DLC

Kiwanis Club of: _____

City: _____ State: _____

Key Club of: _____

- | | |
|---|--------------------|
| 1. Did your Kiwanis Club conduct training of Key Club officers? | Yes _____ No _____ |
| 2. Were Key Club members present at a minimum of 12 of your Kiwanis Club meetings? | Yes _____ No _____ |
| 3. Was a Kiwanian present at a minimum of 12 Key Club meetings within the past year? | Yes _____ No _____ |
| 4. Did your Kiwanis Club have at least four joint service projects or fundraising activities with Key Club in the past year? | Yes _____ No _____ |
| 5. Were both District and International Key Club dues paid by December 1? | Yes _____ No _____ |
| 6. Did your Kiwanis Club provide financial assistance to send a Key Club member to the Key Club District Convention?
Yes _____ No _____ | |
| 7. Did your Kiwanis Club provide financial assistance to send a Key Club member to the Key Club International Convention? | Yes _____ No _____ |
| 8. Did your Kiwanis Club provide financial assistance to send the Key Club Faculty Advisor or Kiwanis Advisor to the Key Club District Convention? | Yes _____ No _____ |
| 9. Did your Kiwanis Club provide financial assistance to send the Key Club Faculty Advisor or Kiwanis Advisor to the Key Club International Convention? | Yes _____ No _____ |

Please provide an estimate of the total funds your Kiwanis Club expended to benefit and/or support your Key Club. \$ _____

Completed by: _____

Signed: _____

Grading Criteria

Seven "yes" answers qualify the Kiwanis Club for recognition as a "quality sponsor."
Eight or more "yes" answers qualify the Kiwanis Club for recognition as an "excellent sponsor."

Mail to:	The Ohio District Key Club Contests
Postmark by	C/O Chad Gardner
February 13	941 Chatham Ln, Suite 326
	Columbus, Ohio 43221

Ohio District Scholarships Application

The Kiwanis International Foundation and Key Club International have designed a scholarship program to recognize Key Club members who have excelled in leadership and have provided service to others. Financial need is not a factor in this award. Each winner will receive a one-time \$1,000, \$500 or \$250 award (unless a district changes the award amount).

Key Club district governors are not eligible for the district scholarship program. Each district's Key Club board is to determine the procedure to select the district scholarship winner(s).

All scholarships are provided as cash awards in the form of a check issued to the college or university and the student. This check is sent directly to the college or university for deposit into the student's account and most likely requires the student to endorse the check also. Checks are disbursed in August.

Who is qualified for Key Club International Scholarships)?

A Key Club member who:

- Has been an active Key Club member for two years in good standing.
- Has paid dues and appears on the roster on file at Key Club International.
- Is a graduating high school senior
- Is a college-, university-, technical-, or vocational school-bound student.
- Has a grade-point average of at least a "B" or the equivalent of a 3.0 on a 4.0 scale.
- Has attached an official high school transcript with an explanation of the grading system utilized.
- Submits the application to the by the deadline established by the district.

Ohio - Send to: Dick Dundore, 314 Pine Court, Bellevue, OH 44811; home 419/483-4158

Deadline for Application: February 13, 2019

Key Club Officer & Leadership Events: (elected or appointed positions on the club, district, or International Level. Also list any district/International convention, training conferences, or leadership events attended) _____

High School Organizations & Activities _____

Religious & Community Activities _____

Honors, Awards, & Special Recognition _____

On an attached sheet specify what you have done to help your school, community, and Key Club in 200 words or fewer. Please include anything else that would help the judges in making the selection.

Attach two letters of recommendation that describe your leadership ability: one from a Kiwanis club member or your Key club Faculty Advisor, and one from a community or religious leader. The reference letters must be no more than two pages in length, and they must be original letters that are dated and signed by your references.

Attach a certified a copy of your official high school transcript with an explanation of the grading process utilized at the school

Scholarship applications must be postmarked by February 13, 2019 and sent to Mr. Dick Dundore, 314 Pine Court, Bellevue, OH 44811; home 419/483-4158.