

**OHIO DISTRICT
KEY CLUB
CONTEST AND AWARD
INFORMATION
2024**



OHIO DISTRICT KEY CLUB CONTEST AND AWARDS Information 2024

THE FOLLOWING IS A LIST OF CONTESTS AND AWARDS INCLUDED IN THIS BOOKLET

<u>CONTEST OR AWARD</u>	<u>ENTRY DATE</u>	<u>RECOGNITION</u>
TALENT CONTEST	AT CONFERENCE	TROPHIES
ORATORICAL CONTEST	AT CONFERENCE	TROPHIES
POSTER CONTEST (Digital & Non-Digital)	February 20 by email	TROPHIES
YEAR IN REVIEW (Scrapbooks)	AT CONFERENCE	TROPHIES
VIDEO	February 20 by email	TROPHIES
K FAMILY SERVICE PROJECT	February 20 by email	TROPHIES
SERVICE PROJECT	February 20 by email	TROPHIES
SCHOLARSHIP AWARDS	February 20 by email	\$250, \$500, & \$1,000
OUTSTANDING FACULTY ADVISOR	February 20 by email	PLAQUE
OUTSTANDING KIWANIS ADVISOR	February 20 by email	PLAQUE
CLUB PRESIDENT	February 20 by email	PLAQUE
CLUB VICE PRESIDENT	February 20 by email	PLAQUE
CLUB SECRETARY	February 20 by email	PLAQUE
CLUB TREASURER	February 20 by email	PLAQUE
CLUB MEMBER	February 20 by email	PLAQUE
CLUB BULLETIN EDITOR	February 20 by email	PLAQUE
SANDY NININGER AWARD	February 20 by email	CERT. & MEDAL
INTERCLUB AWARD	February 20 by email	CERTIFICATE
KEY CLUB INTERNATIONAL WEEK	February 20 by email	CERTIFICATE
K FAMILY WEEKEND	February 20 by email	CERTIFICATE
TEACHER APPRECIATION WEEK	February 20 by email	CERTIFICATE
KEY CLUB SPONSORSHIP AWARD	February 20 by email	CERTIFICATE

INTERNATIONAL FORMS AND AWARDS

THESE FORMS ARE IN THE GUIDEBOOK (IF YOU DO NOT HAVE A GUIDEBOOK - CALL 1-800-KIWANIS or visit www.keyclub.org)

SINGLE SERVICE	February 20	TROPHIES
ACHIEVEMENT REPORT	February 20	PATCH/TROPHIES
MAJOR EMPHASIS	February 20	TROPHIES

****All reports and contests due February 20 are to be scanned and emailed to:**
Chad.e.gardner@gmail.com

PREPARING FOR CONTESTS AND AWARDS

1. Follow the rules exactly as written. Check dates to make sure you are complying with that contest's rules.
2. The Key Club year is from **DISTRICT LEADERSHIP CONFERENCE to DISTRICT LEADERSHIP CONFERENCE**.
3. All Materials will need to be scanned and emailed unless they are due AT CONVENTION.
4. Email all contest information and forms that are District level in nature to the following:

Chad.e.gardner@gmail.com

IMPORTANT NOTICE

**Report forms can be downloaded at:
keyclub.org/resources/contests-awards-entry-forms/**

Achievement Report: For the purpose of District judging, the International rules will be followed. The report should contain activities from District Leadership Conference to District Leadership Conference. **Projects that are listed more than once will only be given credit where they first appear in the report.** This report will be judged before convention and must be emailed by February 20, 2024. Email to Chad.e.gardner@gmail.com

Single Service: For the purpose of District Judging, the International rules will be followed. The project must have taken place from District Leadership Conference to District Leadership Conference.

Major Emphasis:

For the purpose of District Judging, the International rules will be followed. The project must have taken place from District Leadership Conference to District Leadership Conference. The project must relate to the Major Emphasis theme

Scrapbook: Scrapbooks should contain material from District Leadership Conference to District Leadership Conference. The first and second place scrapbooks from each category at the District Convention must be the **EXACT** SCRAPBOOKS TO BE JUDGED at the International Convention.

CONTESTS

OHIO DISTRICT CONVENTION

TALENT CONTEST

1. Each Key Club may have no more than one act entered in each talent contest group at the Ohio District Talent Contest.
2. A talent contest entry may take any form as long as it is entertaining and in good taste.
3. All participants must be official members and in good standing with their local club and Key Club International. Your club must be in good standing with Key Club International. In case of a group act, **all members** must be from the same club.
4. All acts will be judged at District Leadership Conference.
5. Suitable awards will be presented to the finalist acts.
6. The time limit on each performance is six (6) minutes. Anyone exceeding this prescribed time limit will be disqualified.
7. The decisions of the judges are final. No changes, alterations, or regarding will take place after the judges, Contest Chairperson, and Board Counselor of this contest have certified the results.
8. Judging for this contest will be based on the following criteria and point values:

Content	20 points
Performance and entertainment value	30 points
Poise and confidence	10 points
Audience Response	20 points

TRADITIONAL SCRAPBOOK CONTEST

1. Each Key Club may enter a scrapbook containing pictures, souvenirs, examples, newspaper Clippings, etc., of its activities throughout the present school year in their district competition (defined as being from district leadership conference to district leadership conference.)

Each scrapbook must be subdivided into the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis Projects, and Miscellaneous. Each category must be tabbed and labeled accordingly. The pages must also be numbered with a table of contents included at the beginning. Only the first and second place district winners will be eligible to compete in the International Contest.

2. Judging of the scrapbook will be based on a point system as follows:

A. <u>VISUALS</u> - Total 30 points	
Artwork and decorations	15 points
News clippings and photographs	15 points
B. <u>GENERAL CONTENT</u> - Total 80 points	
Miscellaneous	10 points
Service to School	20 points
Service to Community	20 points
Fundraising Projects	10 points
Assistance to Kiwanis projects	10 points
Involvement with Major Emphasis Program	10 points

3. A sheet of paper must be affixed to the inside front cover of the scrapbook containing the following: Key Club name, city/province, district, and an itemized statement of the total expenditures and donations. If this sheet of paper is not affixed to the inside cover of the scrapbook, the judges will deduct ten points. This statement must be signed by the Key Club President and Faculty Advisor, stating that the scrapbook including photographic materials (i.e. developing paper) and other donated materials at retail cost value, do not exceed \$300.00 total. Work done by Key Clubbers such as hand lettering, art work, etc., need not be included as cost items. Failure to secure requested signatures from above people will result in disqualification. **(This sheet can be found at keyclub.org/resources/contests-awards-entry-forms/)**
4. Scrapbook should contain only materials from District Leadership Conference to District Leadership Conference.
5. Suitable prizes will be awarded to scrapbooks on the basis of format and general content.
6. The decisions of the judges are final. No changes, alterations, or regrading will take place after the judges, the Contest Chairperson, and the Board Counselor of the contest have certified the results.
7. Only the first and second place district winners will be eligible to compete in the International Contest.
8. Each entry is required to be submitted in a scrapbook binder measuring no larger than 14 inches wide and 14 inches high. The cover may be decorated

***** Make sure to attach the scrapbook form to the cover. Form can be found on keyclub.org/resources/contests-awards-entry-forms/**

NON-TRADITIONAL SCRAPBOOK CONTEST

1. A Key Club may enter a non-traditional scrapbook or composition of other media containing pictures, souvenirs, examples, newspaper clippings, or other representations of its activities during the club administrative year (defined as being from district convention to district convention).
2. Each entry should adequately portray the following categories: Service to School, Service to Community, Fundraising Projects, Assistance to Kiwanis Projects, and miscellaneous
3. Judging of entry will be on a point system as follows:
 - A. PRESENTATION - Total 70 points

Uniqueness/creativity of project presentation	30 points
Artistic Value and visual appearance	20 points
Newspaper clippings and photographs	20 points
 - B. GENERAL CONTENT - Total 60 points

Miscellaneous	10 points
Service to School	10 points
Service to Community	10 points
Fundraising Projects	10 points
Kiwanis Family Interaction	10 points
Major Emphasis Involvement	10 points
4. A sheet of paper must be submitted with the entry and contain the following: Key Club name, city, state/province, district, and an itemized statement of the total expenditures and donations. (This can be found in the Guidebook.) The Key Club president and faculty advisor must sign this statement stating that the entry's retail cost value (including photographic materials) does not exceed the amount of \$300. Work done by Key Club members such as hand lettering, artwork, etc. need not be included as cost items. Failure to comply with this rule will result in disqualification.
5. Suitable prizes will be awarded for entries judged best on the basis of creativity and general content.
6. The decisions of the judges are final. No changes, alterations, or regrading will take place after the judges have certified the results, the Chair of the Contest, and the Board Counselor of this contest.

***** Make sure to attach the scrapbook form to the cover before photographed. Form can be found online at keyclub.org/resources/contests-awards-entry-forms/**

OHIO DISTRICT CONVENTION
ORATORICAL CONTEST

The subject for all orations is to be determined by Key Club International.

1. The 2024 Key Club Oratorical topic is:
2. **While Key Club is only for teens, it undoubtedly leaves you a legacy for the rest of your life. What lessons has Key Club taught you that will transcend your time in school and help guide you in the future?**
3. The subject matter of the oration and the presentation must be original and completely developed by each orator. These factors will be considered equally in determining who is to receive awards.
4. Each orator will be allowed a maximum of five (5) minutes for his/her presentation.
5. Each orator must be an official member in good standing with his/her local club and Key Club International.
6. Judging and awarding points will be based on the following criteria:
 - a. THE SPEECH – TOTAL 50 POINTS

Clarity of message and projection of ideas	25 points
Originality	5 points
Depth	5 points
Structure, grammar, transitions, flow	15 points
 - b. THE DELIVERY – TOTAL 50 POINTS

Presence, posture, gestures and ability to engage the audience	15 points
Voice, tone, diction, effectiveness, pronunciation	15 points
Ease of presentation and intimacy with audience	15 points
Attention of audience	5 points
7. One (1) orator will be selected to appear before the entire convention.
8. The one (1) outstanding orator will receive suitable awards and recognition for his/her excellence in public speaking.
9. The decisions of the judges are final and no changes, alterations, or regrading will take place after the results have been certified by the judges, the Chairperson of the Judges, and the District Key Club Administrator.
10. The winning orator from each of the organized Key Club Districts will be eligible for the International Oratorical Contest. He/she will have been selected from outstanding club orators speaking on the same subject at the various district conventions. In case the first place winner of the district contest is unable to attend the International Convention, the second or third place district winner may be allowed to take the place of the first place district winner in the International Contest.

CLUB POSTER CONTEST (DIGITAL & NON-DIGITAL)

The Key Club International Poster Contest will be conducted according to the following rules.

1. The first and second place Key Club Poster contest winners from each of the organized Key Club Districts will be eligible to compete in the International Poster Contest.
2. The poster should be designed to recruit new members for Key Club and **should not** bear the name of any school, community, or district.
3. The poster dimensions should be 18 inches by 24 inches, with the actual height and width not varying more than one-half (1/2) inch from the prescribed contest dimensions. The poster should not measure more than one-eighth (1/8) inch in thickness.
4. The following information must be submitted with each entry:
 - A. Name of the Key Club and District
 - B. Contact name and information for the artist producing the poster. The artist must be a Key Club member in good standing with his/her local club and Key Club International.
5. Posters will be judged according to the following criteria:

Originality/Creativity	50 points
Effectiveness of membership recruitment	25 points
Overall appearance and artistic expression	25 points
6. Suitable awards will be presented to first and second places.
7. Winning entries will become the property of Key Club International and will not be returned to clubs. Key Club International reserves the right to reproduce any contest winners, providing appropriate credit to the Key Club and artist.
8. All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
9. The decision of the judges is final. No changes, alterations, or regrading will take place after the judges have certified the results, the Chair of the Contests, and Board Counselor of this contest.
10. The poster should be photographed, and submitted by email to:

Chad.e.gardner@gmail.com

***** Make sure to attach the international poster form to the back of the poster. Form can be found online at: keyclub.org/resources/contests-awards-entry-forms/**

Service Project Awards

- The Service Project Award is given to the Key Club, which through its unselfish efforts has produced during the year the best Service Project.
- The project shall be displayed on a display threefold board. The size of this board shall not exceed folded 36H by 24 W and unfolded 36H by 48W. Report form must be typed and attached to the display board and shall have signatures of the Key Club President and one Advisor.
- Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service hours	5 points
Service need	15 points
Project Implementation	20 points
Final results	20 points
Signatures	10 points
Overall Presentation	30 points

- Only activities, which occurred during the District's **Administrative year**, shall be included on the report. The project can only be submitted one time for judging. If a club submits the same project for Single Service or any other contest, it will automatically be disqualified.
- Judging of all entries within the district shall determine one first place winner and other levels recognition deemed appropriate.
- The display board should be photographed, and submitted by email to:
Chad.e.gardner@gmail.com

Ohio District Key Club International Service Project Award

Name of Project _____

Key Club of _____

Number of Members Participating _____

Total Service Hours _____

Brief Description of Project

Service Need

Project Implementation

Final Results

Key Club President

Faculty/Kiwanis Advisor

The display board should be photographed, and submitted by email to:

Chad.e.gardner@gmail.com

K-Family Project Award

- The K-Family Project Award is given to the Key Club, which through its unselfish efforts has produced during the year the best K-Family Project.
- The project shall be displayed on a display threefold board. The size of this board shall not exceed folded 36H by 24W and unfolded 36H by 48W. Report form must be typed and attached to the display board and shall have signatures of the Key Club President and one Advisor.
- Entries shall be judged based upon an accumulated total of points allocated to the following categories:

Service hours	5 points
Service need	15 points
Project Implementation	20 points
Final results	20 points
Signatures	10 points
Overall Presentation	30 points

- Only activities, which occurred during the District's **Administrative year**, shall be included on the report. The project can only be submitted one time for judging. If a club submits the same project for Single Service or any other contest, it will automatically be disqualified.
- Judging of all entries within the district shall determine one first place winner and other levels recognition deemed.
- The display board should be photographed, and submitted by email to:
Chad.e.gardner@gmail.com

**Ohio District of Key Club International
K-Family Project Award**

Key Club of _____

What K-Family members did you do your project with? _____ Kiwanis _____ Builders Club
_____ Circle K _____ K-Kids _____ Aktion Club

Number of members participating _____ Number of Service Hours _____

Contact Person _____ E-mail Address _____

Brief Description of Project

Service Need

Project Implementation

Final Results

Key Club President

Faculty/Kiwanis Advisor

The display board should be photographed, and submitted by email to:

Chad.e.gardner@gmail.com

Ohio District Key Club International Club Video Contest

The Key Club International Club **Video Contest** will be conducted according to the following rules:

1. The first and second place Club Video Contest winners from each of the organized Key club districts will be eligible to compete in the contest. In the case a district does not hold a district contest using the prescribed rules of this contest, the district may select an entry by other means and so certify by signature of the district administrator. Clubs existing within a non-district area shall submit their entries to Key Club International.
2. The video must be produced by club members only at a cost not to exceed US \$300.
3. The video should be promotional for Key Club as an organization and/or the Key Club within its respective school/community.
4. The length of the completed video segment should be no more than 60 seconds.
5. The video must be submitted on a DVD in Quicktime format containing no copyrighted music
6. The following information must be submitted with each entry: **(Form can be downloaded off the Key Club International website and must be attached to an 8.5x11 manila envelop)**
 1. Name of the Key Club and district.
 2. Contact name and information for a Key Club member responsible for the submission.
 3. Itemized listing of all costs associated with the video production, including cost of the cassette.
7. Videos will be judged according to the following criteria:

Originality	10 points
Promotion of Key Club	20 points
Clarity of message	20 points
Quality of production	
a. Sound quality	10 points
b. Picture quality	10 points
Overall impression	30 points
8. Suitable awards will be presented to first, second, and third place.
9. All entries will become property of Key Club International, and will not be returned to clubs. Key Club International reserves the right to reproduce or broadcast any contest entries.
10. All entries shall be in good taste and appropriate to the standards set by the Objects of Key Club International.
11. The decision of the judges is final and no changes, alterations, or regrading will take place after the judges have certified the results, the Chair of the Contests, and the Board counselor of this contest.
12. **All clubs must post their video to YouTube and email the link to:**
Chad.e.gardner@gmail.com

*****Form can be found online at: keyclub.org/resources/contests-awards-entry-forms/**

AWARDS

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Sandy Nininger Distinguished Senior Award Nomination Form
(Senior Key Club Member for service above and beyond the call of duty.)
Must be a four-year member of Key Club
Please Print

Nominee: _____

Key Club: _____

Address: _____

Grade Level: _____

Phone Number: _____

Number of years involved with Key
Club: _____

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

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Nominated by: _____

Signature: _____

____ Faculty Advisor

____ Kiwanis Advisor or

____ Kiwanis President (check one)

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

**OHIO DISTRICT LEADERSHIP CONFERENCE
OUTSTANDING FACULTY ADVISOR AWARD**

The Ohio District Board will present an award to a Key Club Faculty Advisor in recognition of outstanding service to Key Club. Any Key Club in good standing may nominate its Faculty Advisor by submitting the following application and obtaining the prescribed letters of recommendations listed below.

Name of Faculty Advisor _____

Key Club _____ Division _____

President _____

Sponsoring Kiwanis Club _____ Years as advisor _____

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

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Nominated by: _____

President Signature: _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

**OHIO DISTRICT LEADERSHIP CONFERENCE
OUTSTANDING KIWANIS ADVISOR AWARD**

The Ohio District Board will present an award to a Key Club Kiwanis Advisor in recognition of outstanding service to Key Club. Any Key Club in good standing may nominate its Kiwanis Advisor by submitting the following application and obtaining the prescribed letters of recommendations listed below.

Name of Kiwanis Advisor _____

Key Club _____ Division _____

President _____

Sponsoring Kiwanis Club _____

Years as advisor _____

Brief Description of Project

Why is this person qualified to receive this award?

Please mention one specific contribution that is truly outstanding and representative of this person's accomplishments.

Please give five (5) words and a brief explanation for each that describes this individual's commitment and dedication to service.

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Nominated by: _____ Signature: _____

President Signature _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the DISTINGUISHED CLUB PRESIDENT AWARD

Print Name of Club President _____ Key Club of _____

Zone _____ Division _____ Sponsoring Kiwanis Club _____

Faculty Advisor _____

To be eligible for this award, the Club President must meet 9 of the 13 mandatory criteria and at least 6 of the 8 additional criteria. **Number 13 under Mandatory Criteria must accompany this form.**

MANDATORY CRITERIA

Check when Completed

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1. Hold regular Club meetings. | _____ |
| 2. Hold regular Board meetings. | _____ |
| 3. Ensure that all Club monthly reports are submitted by the 5th of the month. | _____ |
| 4. Ensure that the Club's District and International dues are paid by December 1. | _____ |
| 5. Attend an Officer Training Session. | _____ |
| 6. Ensure that the Club is in attendance at all Divisional Council Meetings held by the Lieutenant Governor. | _____ |
| 7. Involve the Club in at least one joint activity with the sponsoring Kiwanis Club. | _____ |
| 8. Hold Club elections in February or March. | _____ |
| 9. Ensure that the Annual Club Achievement Report is submitted. | _____ |
| 10. Attend the Fall Rally | _____ |
| 11. Complete at least 75 hours of service with the Club. | _____ |
| 12. Ensure that the Club submits at least one photo and a brief article to the <i>Buckeye Key</i> . | _____ |
| 13. Letter of recommendation by the Club's Faculty or Kiwanis Advisor
(Mandatory criteria. Please attach recommendation to form.) | _____ |

ADDITIONAL CRITERIA

- | | |
|----------------------------------------------------------------------------------------------------------------------------------|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Ensure that the Club has a net increase in membership over the previous year. | _____ |
| 3. Ensure that Club members attended the sponsoring Kiwanis Club's meetings. | _____ |
| 4. Ensure the Club has a regular program of Inter-clubbing (i.e. Kiwanis Clubs, Builder's Clubs, Circle K, and other Key Clubs). | _____ |
| 5. Ensure that the Club submits an Annual Single Service Report. | _____ |
| 6. Attend the International Convention while in office. | _____ |
| 7. Attend at least four meetings of the sponsoring Kiwanis Club. | _____ |
| 8. Participate in at least four Inter-clubs | _____ |

Distinguished Club President
Cont. Short Answer
Questions

1. How did you ensure that your club maintained or increased membership this past year?
2. How did you ensure good relations and correspondence with your sponsoring Kiwanis Club throughout this past year?

I certify that _____ has completed the criteria to receive the Distinguished Club President's Award.

Advisor's Signature

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Secretary Award

Print Name of Club Secretary _____

Key Club of _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Secretary must meet 8 of the 10 mandatory criteria and at least 4 of the 6 additional criteria.

MANDATORY CRITERIA

Check when completed

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1. Attend an Officer Training Session | _____ |
| 2. Attend the Fall Rally | _____ |
| 3. Attend all Board meetings of the Club. | _____ |
| 4. Submit all Club monthly reports by the 5th of each month. | _____ |
| 5. Prepare written minutes of each Club and board meeting. | _____ |
| 6. Submit the Annual club Achievement Report. | _____ |
| 7. Submit the club Officer Information Sheet to the District Secretary | _____ |
| 8. Submit at least one photo and a brief description of a Club activity to the Buckeye Key. | _____ |
| 9. Complete 50 hours of service with the Club. | _____ |
| 10. Letter of recommendation by the Club Faculty or Kiwanis Advisor.
(Mandatory criteria. Please attach the letter to this form.) | _____ |

ADDITIONAL CRITERIA

- | | |
|-----------------------------------------------------------------|-------|
| 1. Attend the District Convention during the year of election. | _____ |
| 2. Attend all regular Club meetings. | _____ |
| 3. Attend the International Convention while in office. | _____ |
| 4. Aid in recording the service hours of each Club member. | _____ |
| 5. Attend at least two meetings of the sponsoring Kiwanis Club. | _____ |
| 6. Participate in at least two Inter-clubs. | _____ |

Distinguished Club Secretary
Cont. Short Answer Questions

1. How did you keep track of service hours for each club member this past year?
2. Did you submit an Achievement Report and if so how did you keep accurate records/minutes in order to fill out this report?

We certify that _____ has completed the criteria to receive the Distinguished Club Secretary's Award

Advisor Signature /Date _____ President Signature/Date _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Treasurer Award

Print Name of Club Treasurer _____

Key Club _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Treasurer must meet 5 of 6 of the mandatory criteria and at least 4 of 6 of the additional criteria.

MANDATORY CRITERIA

Check when completed

1. Attend an Officer Training Session.
2. Attend the Fall Rally
3. Attend all Board meetings of the Club.
4. Submit the Club's District and International dues by December 1st.
5. Prepare regular financial reports.
6. Complete 50 hours of service with the Club.

ADDITIONAL CRITERIA

1. Attend the District Convention during the year of election.
2. Attend the International Convention while in office.
3. Attend all regular Club meetings.
4. Attend at least two meetings of the sponsoring Kiwanis Club.
5. Participate in at least four Inter-clubs.
6. Follow up with Sponsoring Kiwanis Club and verify that District Dues are paid by December 1st.

We certify that _____ has completed the criteria to receive the Distinguished Club Treasurer's Award.

Advisor Signature/Date _____ President Signature/Date _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Vice President
Award

Print Name of Club Vice President _____

Key Club of _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Vice-President must meet 5 of the 6 mandatory criteria and at least 6 of the 8 additional criteria.

MANDATORY CRITERIA

Check when completed

1. Attend all Board meetings of the Club.
2. Ensure that the Club has a viable committee system.
3. Attend an Officer Training Session.
4. Be sure that the Club has at least one joint activity with the sponsoring Kiwanis Club.
5. Attend the Fall Rally
6. Complete 50 hours of service with the Club.

ADDITIONAL CRITERIA

1. Attend the District Convention during the year of election.
2. Attend the International Convention while in office.
3. Attend all regular Club meetings.
4. Attend at least four meetings of the sponsoring Kiwanis Club.
5. Preside at all meetings missed by the president.
6. Assist the president with his/her duties whenever help is needed.
7. Be sure the Club is involved in worthwhile service projects in support of the District and International Themes.
8. Participate in at least four Inter-clubs.

We certify that _____ has completed the criteria to receive the Distinguished Club Vice President's Award.

Advisor Signature/Date _____ President Signature/Date _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Bulletin Editor Award

Print Name of Club Bulletin Editor _____

Key Club _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Key Club Member must meet 5 of 6 of the mandatory criteria and at least 3 of the 5 additional criteria.

MANDATORY CRITERIA

Check when completed

1. Attend all Board meetings of the Club.
2. Attend an Officer Training Session.
3. Prepare and Submit 4 bulletins per year.
4. Attend the Fall Rally
5. Complete 50 hours of service with the Club.
6. Attach to this sheet one bulletin. (**Mandatory criteria**)

ADDITIONAL CRITERIA

1. Attend the District Convention during the year of election.
2. Attend the International Convention while in office.
3. Attend all regular Club meetings.
4. Attend at least two meetings of the sponsoring Kiwanis Club.
5. Participate in at least three Inter-clubs.

We certify that _____ has completed the criteria to receive the Distinguished Club Bulletin Editor Award.

Advisor Signature/Date _____ President Signature/Date _____

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Checklist for the Distinguished Club Member Award

Please complete a different form for each Distinguished Club Member nominee.

Print Name of Club Member _____

Key Club _____ Division _____

Sponsoring Kiwanis Club _____

Faculty Advisor _____ Phone # _____

Club President _____ Phone # _____

To be eligible for this award, the Key Club Member must meet 6 of 7 of the mandatory criteria and at least 8 of the 10 additional criteria.

MANDATORY CRITERIA

1. Attend 90% or more of the regular Club meetings.
2. Complete at least 50 hours of service with the Club
3. Attend two inter-clubs.
4. Attend one Club Board meeting.
5. Serve on a committee or complete any extra duty to help the Club.
6. Attend the Fall Rally
7. Letter of recommendation by the Club's Faculty or Kiwanis Advisor
(**Mandatory criteria.** Please attach recommendation to this sheet.)

Check when completed

ADDITIONAL CRITERIA

1. Attend the District Convention.
2. Attend the International Convention.
3. Attend the Division Officer Training Conference.
4. Attend two Kiwanis Meetings.
5. Participate in at least 5 Club Service Projects
6. Participate in a Divisional Project.
7. Participate in the Club's Single Service Project.
8. Attend one-half of the Divisional Council Meetings.
9. Serve as a Club Committee Chair.
10. Include an article/letter (newspaper article, congratulatory letter, etc.)
showing that member has gone above and beyond the "call of duty"
(**Mandatory criteria**)

Distinguished Club Member
Cont. Short Answer Questions

1. How did you as a club member impact the success of your club this past year?
2. What service project that you participated in this past year impacted you the most and why?

We certify that _____ has completed the criteria to receive the Distinguished Club Member Award.

Advisor Signature/Date

President Signature/Date

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
K-Family Weekend Participation Report Form
Please Print

Key Club: _____ Sponsoring Kiwanis Club: _____

President: _____ President: _____

Date Project was completed: _____

Total number of members involved from Builder's Club, Key Club, Circle K, and Kiwanis Club and the names of those clubs that were involved.

Builder's Club _____	Key Club _____	Circle K _____	Kiwanis _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please describe the project that was completed highlighting the particular involvement of your club.

Key Club President

Key Club Secretary

Faculty Advisor or
Sponsoring Kiwanis
President

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Teacher Appreciation Week Recognition Form
Please Print

Key Club: _____ Sponsoring Kiwanis Club: _____

President: _____ President: _____

Number of Key Club Members Involved: _____

Please describe the method your club used to recognize the teachers at your school and mention the dates in which the project was held.

Key Club President

Key Club Secretary

Faculty Advisor or

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Application to Receive Key Club International Week Award
Please Print

School _____

Division _____ Zone _____ Sponsoring Kiwanis Club _____

President's Name _____

Advisor's Name _____

School Address _____

To receive an award for completing activities during the Key Club International Week, the Club must have completed some type of activity on five of seven days of the week. Please describe the activities on this page.

Briefly describe the activities your club completed each day of Key Club Week.

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Signature of Key Club President

Signature of Key Club Advisor

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

OHIO DISTRICT OF KEY CLUB INTERNATIONAL
Application for the INTER-CLUB AWARD
Please Print

School _____

Division _____ Zone _____ Sponsoring Kiwanis Club _____

President's Name _____

Advisor's Name _____

School Address _____

This year the Ohio District of Key Club will present an award to those Key Clubs that were involved in at least 10 Inter-clubs during the Key Club year. Please list the date of each of your Inter-clubs and the information requested on the form below

<u>Date of Interclub</u> <u>Attending</u>	<u>Clubs Attending</u>	<u>Number of Members</u>
----------------------------------------------	------------------------	--------------------------

1.

2.

3.

4.

5.

6.

7.

8.

9.

_____ Signature of Key Club President	_____ Signature of Key Club Advisor
------------------------------------------	----------------------------------------

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

KIWANIS INTERNATIONAL KEY CLUB SPONSORSHIP AWARDS PROGRAM

Instructions

1. Complete one form for each Key Club sponsored. Make additional copies if needed
2. The period covered is May - DLC

Kiwanis Club of: _____

City: _____ State: _____

Key Club of: _____

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 1. Did your Kiwanis Club conduct training of Key Club officers? | Yes _____ No _____ |
| 2. Were Key Club members present at a minimum of 12 of your Kiwanis Club meetings? | Yes _____ No _____ |
| 3. Was a Kiwanian present at a minimum of 12 Key Club meetings within the past year? | Yes _____ No _____ |
| 4. Did your Kiwanis Club have at least four joint service projects or fundraising activities with Key Club in the past year? | Yes _____ No _____ |
| 5. Were both District and International Key Club dues paid by December 1? | Yes _____ No _____ |
| 6. Did your Kiwanis Club provide financial assistance to send a Key Club member to the Key Club District Convention? | Yes _____ No _____ |
| 7. Did your Kiwanis Club provide financial assistance to send a Key Club member to the Key Club International Convention? | Yes _____ No _____ |
| 8. Did your Kiwanis Club provide financial assistance to send the Key Club Faculty Advisor or Kiwanis Advisor to the Key Club District Convention? | Yes _____ No _____ |
| 9. Did your Kiwanis Club provide financial assistance to send the Key Club Faculty Advisor or Kiwanis Advisor to the Key Club International Convention? | Yes _____ No _____ |

Please provide an estimate of the total funds your Kiwanis Club expended to benefit and/or support your Key Club. \$ _____

Completed by: _____

Signed: _____

Grading Criteria

Seven "yes" answers qualify the Kiwanis Club for recognition as a "quality sponsor."

Eight or more "yes" answers qualify the Kiwanis Club for recognition as an "excellent sponsor."

Email all contest information and forms by February 20, 2024 to the following:

Chad.e.gardner@gmail.com

Ohio District Scholarships Application

The Kiwanis International Foundation and Key Club International have designed a scholarship program to recognize Key Club members who have excelled in leadership and have provided service to others. Financial need is not a factor in this award. Each winner will receive a one-time \$1,000, \$500 or \$250 award (unless a district changes the award amount).

Key Club district governors are not eligible for the district scholarship program. Each district's Key Club board is to determine the procedure to select the district scholarship winner(s).

All scholarships are provided as cash awards in the form of a check issued to the college or university and the student. This check is sent directly to the college or university for deposit into the student's account and most likely requires the student to endorse the check also. Checks are disbursed in August.

Who is qualified for Key Club International Scholarships)?

A Key Club member who:

- _____ Has been an active Key Club member for two years in good standing.
- _____ Has paid dues and appears on the roster on file at Key Club International.
- _____ Is a graduating high school senior
- _____ Is a college-, university-, technical-, or vocational school-bound student.
- _____ Has a grade-point average of at least a "B" or the equivalent of a 3.0 on a 4.0 scale.
- _____ Has attached an official high school transcript with an explanation of the grading system utilized.
- _____ Submits the application to the by the deadline established by the district.

Ohio – Email to: jeff.email117@gmail.com

Deadline for Application: **February 20, 2024**

Ohio Key Club Scholarship Application

Name of Key Club Member _____ Number _____
First Middle Last

Social Security Number _____

Birth Date (mo/day/year) _____ Gender _____ Female _____ Male _____

Permanent address _____
Street address _____

City _____ State/province _____ Postal code _____ Nation _____

Home phone with area code () _____ E-mail address _____

Grade Point Average/Scale _____

Parents' names _____

High School _____ Key Club district _____

Key Club Faculty Advisor Name _____

Advisor Phone with Area Code () _____ E-Mail Address _____

UNIVERSITY INFORMATION

_____ I have not finalized my decision as to which school I will be attending in the fall.

_____ I will be attending the following school.

(The scholarship check will be sent directly to the school's Financial Aid or Scholarship Office.) Please secure the address of this office.)

University name _____

University identification number _____

Office check to be mailed _____

Address _____
Campus address _____

City _____ State/province _____ Zip/Postal code _____ Nation _____

Phone Number with Area Code () _____ E-mail Address _____

Signature

Applicant Printed name _____

Key Club Advisor Printed Name _____

Parent Signature: _____ Printed Name _____

Key Club Officer & Leadership Events: (elected or appointed positions on the club, district, or International Level. Also list any district/International convention, training conferences, or leadership events attended) _____

High School Organizations & Activities _____

Religious & Community Activities _____

Honors, Awards, & Special Recognition _____

On an attached sheet specify what you have done to help your school, community, and Key Club in 200 words or fewer. Please include anything else that would help the judges in making the selection.

Attach two letters of recommendation that describe your leadership ability: one from a Kiwanis club member or your Key club Faculty Advisor, and one from a community or religious leader. The reference letters must be no more than two pages in length, and they must be original letters that are dated and signed by your references.

Attach a certified a copy of your official high school transcript with an explanation of the grading process utilized at the school

Scholarship applications must be postmarked by February 20, 2024 and sent to jeff.email117@gmail.com

MEMORIAL SCHOLARSHIP APPLICATION

Submit application via email to jeff.email117@gmail.com by February 20, 2024

Dan Bergolc, an alum of Euclid Senior High School and Baldwin Wallace University, was extremely active and selfless in his service to others through his elected offices in Key Club at the club, division, district, and international levels of the organization, providing inspiration to countless others. Now deceased as a result of his service in the United States Army, an endowment has been created in his memory to provide an annual scholarship to a graduating Ohio Key Club secretary.

APPLICANT NAME:

APPLICATION DATE:

KEY CLUB:

SECRETARIAL POSITION HELD: CLUB / DIVISION / DISTRICT

EMAIL:

PHONE:

INTENDED POST-HIGH SCHOOL ACADEMIC PLANS:

LIST ANY RELEVANT ACADEMIC HONORS, AWARDS, ACHIEVEMENTS, EXTRA-CURRICULARS, ETC. THAT YOU WISH TO SHARE:

IN ABOUT 250 WORDS PLEASE DESCRIBE HOW YOUR VOLUNTEER WORK AS A KEY CLUB SECRETARY HAS INFLUENCED YOUR HIGH SCHOOL EXPERIENCE.

IN ABOUT 250 WORDS PLEASE DESCRIBE WHAT SERVICE LEADERSHIP MEANS TO YOU.